

REGISTRATION STAMP

THIRD PARTY REGISTRATION/MODIFICATION FORM—INTERNATIONAL PAYMENTS						
1. Personal details of the person concerned						
SPANISH ID NO./TAX ID NO./FOREIGNERS' ID NO.	SURNAME(S) AND GIVEN NAME OR BUSINESS NAME					
ADDRESS				POSTCODE		
MUNICIPALITY				COUNTRY		
TELEPHONE NO. 1	TELEPHONE NO. 2	EMAIL				
Consent: Pursuant to the provisions of Organic Law 15/1999, of 13 December 1999 on Personal Data Protection, I give my consent for the consultation of my data regarding: IDENTITY.						
2. Representative's Details						
SPANISH ID NO./TAX ID NO./FOREIGNERS' ID NO.	SURNAME(S) AND GIVEN NAME OR BUSINESS NAME					
3. Bank account details. IBAN Code required						
Accounts opened in countries which belong to the Single Euro Payments Area (SEPA):						
IBAN						
BIC Other countries:						
Account no						
BIC						
TO BE FILLED IN BY YOUR CREDIT INSTITUTION: I certify that the account with the IBAN Code entered in section 3: Bank account details, appears as open in this institution under the name of the person indicated in Section 1.						
(Date and stamp of the credit institution) On behalf of the credit institution						
Date:	Signed:					
4 Deregistration of bank account details						
In, on, 20						
(Signature of the person concerned or his/her representative)						
Signed:						

I AUTHORIZE THE CABILDO DE GRAN CANARIA FOR THE AUTOMATED PROCESSING OF THE PERSONAL DATA CONTAINED IN THIS FORM AND ITS USE, IN ACCORDANCE WITH ORGANIC LAW 15/1999, OF DECEMBER 1999 AND OTHER IMPLEMENTING PROVISIONS.

THE HONOURABLE PRESIDENT OF THE CABILDO DE GRAN CANARIA

RECIPIENT DEPARTMENT _



INSTRUCTIONS FOR FILLING IN THE THIRD PARTY REGISTRATION/MODIFICATION FORM

SECTION 1. Personal details of the person concerned: The information entered must necessarily belong to the natural or legal person that is to receive the payment.

The given name and surname(s) or the business name must be entered exactly as they appear in the identification document (Spanish Identity Document (DNI), Tax Identification No. (NIF), Foreigners' Identification No.(NIE)).

This form shall be accompanied by a copy of the Spanish Identity Document (DNI), Tax Identification No. (NIF) or Foreigners' Identification No. (NIE). If the person concerned is a natural person, the DNI photocopy may be replaced by the person's consent for the consultation of the identity data verification system.

SECTION 2. Representative's details: This section must be completed if the payee is a legal person or a natural personal acting through a representative. Said representative must enter his/her identification document (National Identity Document (DNI), Tax Identification No. (NIF), Foreigners' Identification No.(NIE)), given name and surname(s), and sign the form.

SECTION 3. Bank account details: The IBAN Code must be provided for accounts opened in countries within the Single Euro Payments Area (SEPA). The IBAN consists of 4 digits (a country code and 2 check digits) followed by the Client's Account Number from the corresponding country.

If the person concerned has previously indicated an account number, payments shall preferably be made to the account indicated in this form.

The holder of the designated bank account must be the person concerned (that is, the person mentioned in Section 1) and this fact must be substantiated as follows:

- a) If the person concerned is a legal person, with the signature and stamp of the corresponding bank.
- b) If the person concerned is a natural person, the signature and stamp of the bank may be replaced by a photocopy of the savings book or any other bank document which proves that the person concerned is the holder of the account.

SECTION 4. Deregistration of bank account details: this section must only be completed if you wish to remove an account number which has already been included in the Database for Third Parties of the Cabildo de Gran Canaria (Gran Canaria Island Council).

Where to present this form: Pursuant to article 38.4 of Law 30/1992, of 26 November 1992, on the Legal System applicable to Public Administrations and the Common Administrative Procedure, amended by Law 4/1999, of 13 January 1999, all applications, written submissions and communications addressed to the Cabildo de Gran Canaria may be presented at:

- The General Register: Calle Bravo Murillo, no. 23, access through Calle Pérez Galdós. Ground floor of the Building attached to the Casa Palacio (Palace-House).
- Decentralized Registers of the Cabildo de Gran Canaria.
- The Registers of any administrative body belonging to the General Government Administration, to any of the
 administrations of the autonomous regions, to any administration of the Provincial Councils, or *Cabildos*, and to
 the town and city councils of the municipalities referred to in article 121 of Law 7/1985, of 2 April 1985, regulating
 the Bases of Local Government, or to any of the remaining entities of the Local Administration provided that in
 this case the appropriate agreement has been signed.
- Post offices, as established by law (Royal Decree 1829/1999, of 3 December 1999, which approves the
 regulations governing the provision of postal services, implementing Law 24/1998 of 13 July 1998, on the
 Universal Postal Service) at the following address: Calle Bravo Murillo, no. 23, CP [postcode] 35003, Las Palmas
 de Gran Canaria.
- · At any Spanish diplomatic mission or consular office abroad.
- At any other location specified in the provisions in force.